

PIEDMONT PUBLIC LIBRARY
GENERAL INFORMATION

Revised 6/29/2017

Library Location

The Piedmont Public Library is located at 1129 Stout Drive NW, in Piedmont, Oklahoma, 73162.

Our phone number is (405) 373-9018.

Our fax number is (405) 373-9049.

Library Hours

Sunday	Closed
Monday	Closed
Tuesday	9am to 8pm
Wednesday	9am to 5pm
Thursday	11am to 8pm
Friday	9am to 5pm
Saturday	9am to 1pm

Material Locations

- **Adult, Young Adult and Juvenile fiction print books** are shelved in the north side of the main room. The books are shelved by classification, then by authors last name. The classification are as follows:

FIC	Adult fiction
JFIC	Juvenile fiction (grades 4-8)
TWE	Tween fiction (grades 2-3)

- **Audio Books on CD** are shelved by authors last name on a shelf along the south wall of the main room.
- **DVDs** are on the DVD spinner in the main room.

- **Large Print books** are inter-shelved with regular sized print books. Large print books are designated with a yellow "Large Print" sticker on the top of the book spine.
- **Non-Fiction print books** are shelved in the south side of the main room. Non-fiction is shelved by subject and author' name. The non-fiction collection contains both adult and juvenile books.
- **Picture books** are shelved in Children's Room north of the main room. The books are shelved by authors last name. Several popular series and authors are group together on a shelf labeled "Picture Book Series".
- **Sequoyah Award** past year award winners and current year nominee titles are shelved in the main room near the door of the Quiet Reading Room.
- **Kindle eReaders** are available for checkout, and are kept behind the Check Out Desk.
- **Reserved items** are kept behind the Check Out Desk.
- **Audio/Book Kits** are shelved along the north wall of the main room.
- **Family Reading Kits** and **Preschool Learning Kits** are shelved along the north wall of the main room.

Checkout Limits:

Printed materials	2 weeks
Audio books on CD	2 weeks
Movies on DVD	2 weeks
Audio/Books kits	2 weeks
Kindle eReaders	2 weeks

Library materials may be reserved, or current checked out items may be renewed via telephone, in person, or through our website at www.piedmontlibrary.org.

Available Technology

Eight public computers are available on a first come/first served basis. Use is available for 30 minutes. Additional time may be used if no one is waiting for a computer.

Files saved or downloaded to public computers will automatically be deleted when the computers are restarted.

Each computer runs the Windows 10 operating system, and has the following software installed:

- Chrome, Edge and Mozilla Firefox browsers
- Microsoft Office 2016
- Adobe Reader DC
- Roblox

Public computer content accessed is filtered by the Cisco Umbrella (OpenDns) under the requirements of the Children's Internet Privacy Act (CIPA). Computer users that are unable to reach the content they require should check with a Library for assistance.

The Library maintains one copy machine available for public use. Library staff will make copies for patrons. Copies are ten cents per page printed.

The Library maintains one black and white printer and one color printer available for public use. The printers are accessed from any Library public computer. Black and white copies are ten cents per page printed. Color copies are fifty cents per page printed.

The Library color printer is capable of scanning documents to a USB flash drive. Scanning is done by Library staff. Scans are ten cents per page scanned.